

## Eastern Shawnee Scholarship Guidelines Effective for Fall 2013-Summer 2014

Each tribal member receiving benefits has a responsibility to review the guidelines and use the scholarship funds wisely. Students are responsible for submitting all required documents. Prior to approving a Scholarship Application, the Education Department must receive the following:

- 1.) **Completed 2013-2014 application – Must be completed for each term attended. Note: Deadline! Requests and documents for reimbursements must be submitted within 30 days from end of term requested.** This begins with Fall term of 2013. No prior terms will be paid.
- 2.) **Degree plan-Must be completed by advisor and signed by advisor.** General Studies Degree Plan is only acceptable for first 60 credit hours.  
Only courses listed on Degree Plan can be paid.
- 3.) **Conditional/Unconditional Acceptance Letter for Masters/Doctorate**
- 4.) Grades for previous semester or high school transcript - which ever was last attended
- 5.) **Official Final billing – (Charges due after final drop date and other scholarships/financial aid have been applied)**
- 6.) Copy of Enrollment (List of Classes/Credit Hours) or Outline of Training Schedule

**All documents must be submitted in English, and billed in US currency.** Any documents submitted in the form of a Microsoft Word document by method of copy/paste will not be accepted. Grades, schedule and billing must contain the student and school's information.

**The tribal scholarship award may be used for tuition/fees, on campus room/board, and books/supplies. Balance (up to scholarship maximum) may be used for a computer(Educ. Dept. purchases-up to \$900. One per lifetime) and/or transportation(\$50 per three credits hours-up to \$600).**

**Tuition and fees- (a) Only one remedial class paid per subject area. (b) Entrance Exams and License/Certificate Renewals are not paid.**

(c) Room and/or Board-Payable if billed thru the school. Off –Campus Housing, up to \$200 per month paid if school housing unavailable.

**(d) Books Supplies--Books required for courses will be paid. Others paid as supplies. \$10 per cr. Hr. limit on supplies.**

**NOTE: Balance of scholarship maximum not used for allowable charges-- will not be awarded to student.**

| Educational Program          | Credit Hours | Scholarship Limits   |
|------------------------------|--------------|--|
| Non-Credit Classes/Workshops | n/a          | Up to maximum of \$1,000 per year. School must be approved by Education department as to accreditation and/ or being an acceptable vendor.   |
| Vocational Training**        | n/a          | Usually two years or less. Limit of \$18,000. See <b>Vocational Training</b> below.  |
| Undergraduate***             | 1-11 .       | \$330 per hour up to Maximum of Scholarship Award. Maximum pre-graduate awards is \$36000.   |
|                              | 12 hrs.      | Up to \$4,000 per term/ semester   |
|                              | 13           | Up to \$4165   |
|                              | 14           | Up to \$4330   |
|                              | 15 +         | Up to \$4500   |
| Masters***                   |              | \$610 per credit hour up to \$5,500 maximum per term with Unconditional Acceptance. Paid at undergraduate rates with Conditional Acceptance* Student reimbursed at graduate rate once <u>Conditional Acceptance</u> is changed to <u>Unconditional Acceptance</u> . Limit of \$22,000. |
| Doctoral***                  |              | \$800 per credit hour; Up to \$8000 maximum per term with Unconditional Acceptance. Paid at Master's Degree rate if Conditionally Accepted & reimbursed at higher rate when Unconditionally Accepted. Limit of \$32,000.   |

**Vocational Training: Credit hour or clock hour training taken at an approved vocational, trade or technical school as determined by the Education Department.** Tribal members completing a Vocational Training program cannot be funded again for at least three years.

**PLEASE NOTE; All college credits, On-Campus or Online, must be taken from a Regionally Accredited School. Courses and Degrees must be transferrable to other Regionally Accredited Schools.** National Accreditation is not acceptable as courses or degrees most often will not transfer.

**Satisfactory Achievement: Students must achieve a minimum GPA of at least 2.0 each term or be placed on probation for next term.** A 2<sup>nd</sup> term of less than 2.0 GPA results in student being suspended from program until the student completes a term of 2.0 GPA on their own.

**Withdrawals/Failed Classes: Funding paid for classes withdrawn from after final drop date will be held out of next terms funding.** Also, classes retaken due to failure or an undesirable grade will not be paid for unless there are extenuating circumstances beyond student's control.

**Education Funding Not Available for 2<sup>nd</sup> Master's or Doctorate if tribal funds were used to complete all/part of first degree.** Tribal Members completing a degree may pursue the next degree without interruption if desired.

**Dual Enrolled High School Students: Funding available for core classes, i.e. Math, Science, Composition, History, Psychology. No electives.** Graduation Award: Graduating with a Bachelor's, Master's, or Doctorate will earn student \$1000 by submitting copy of Diploma.

**Grade Incentive: Earning an "A" average(3.8-4.0) in 15 or more cr. hours with at least four courses of solids will earn an award of \$1000 and a "B" average(3.0-3.75), same criteria, will earn \$500. An "A" average (3.8-4.0) in 12 to 14 cr. hours of solids with at least four courses will earn a \$500 award. A "B" average (3.0-3.75) with same criteria will earn an award of \$250. Vocational Training and short term classes do not qualify.**

Scholarship Suspended if false or misleading information is submitted or if scholarship accepted that is funded by another Tribe.