

## Eastern Shawnee Scholarship Guidelines Effective for Fall 2013-Summer 2014

Each tribal member receiving benefits has a responsibility to review the guidelines and use the scholarship funds wisely. Students are responsible for submitting all required documents. Prior to approving a Scholarship Application, the Education Department must receive the following:

- 1.) **Completed 2013-2014 application** – Must be completed for each term attended. **Note: Deadline!** Requests and documents for reimbursements must be submitted within 30 days from end of term requested. This begins with Fall term of 2013. **No prior terms will be paid.**
  - 2.) **Degree plan-Must be completed by advisor and signed by advisor.** General Studies Degree Plan is only acceptable for the first 60 credit hours. Only courses listed on Degree Plan can be paid.
  - 3.) **Conditional/Unconditional Acceptance Letter** for Masters/Doctorate
  - 4.) Grades for previous semester or high school transcript - which ever was last attended
  - 5.) **Official Final billing** – (Charges due after final drop date and other scholarships/financial aid applied)
  - 6.) Copy of Enrollment (List of Classes/Credit Hours) or Outline of Training Schedule
- All documents must be submitted in English, and billed in US currency.** Any documents submitted in the form of a Microsoft Word document by method of copy/paste will not be accepted. Grades, schedule and billing must contain the student and school's information.
- The tribal scholarship award may be utilized for tuition/fees, on campus room/board, and books/supplies** Balance(up to scholarship maximum), may be used for a computer(Educ. Dept. purchases-up to \$900-One per lifetime) and/or transportation(\$50 per three credits hours-up to \$600).
- Tuition and fees-** (a) Only one remedial class paid per subject area. (b) Entrance exams not paid and License/Certificate Renewals not paid.  
(c) **Room and/or Board**-Payable if billed thru the school. Off –Campus, up to \$200 per month if no school housing available.  
(d) **Books and/or Supplies**-Books **required** for courses will be paid. Others paid as supplies. **\$10 per cr. Hr. limit on supplies.**
- NOTE:** Balance of allowable scholarship maximum not utilized for allowable charges will not be awarded to student.

Educational Program	Credit Hours	Scholarship Limits
Non-Credit Classes/Workshops	n/a	Up to maximum of \$1,000 per year. School must be approved by Education department as to accreditation and/ or being an acceptable vendor.
Vocational Training**	n/a	Usually two years or less.. Limit of \$18,000. See <b>Vocational Training</b> below.
Undergraduate***	1-11 .	\$330 per hour up to Maximum of Scholarship Award. Maximum pre-graduate awards is \$36000.
	12 hrs.	Up to \$4,000 per term/ semester
	13	Up to \$4165
	14	Up to \$4330
	15 +	Up to \$4500
Masters***		\$610 per credit hour up to \$5,500 maximum per term with Unconditional Acceptance. Paid at undergraduate rates with Conditional Acceptance* Student reimbursed at graduate rate once <u>Conditional Acceptance</u> is changed to <u>Unconditional Acceptance</u> . Limit of \$22,000.
Doctoral***		\$800 per credit hour; Up to \$8000 maximum per term with Unconditional Acceptance. Paid at Master's Degree rate if Conditionally Accepted & reimbursed at higher rate when Unconditionally Accepted. Limit of \$32,000.

**Vocational Training:** Credit hour or clock hour training taken at an approved vocational, trade or technical school as determined by the Education Department. Tribal members completing a Vocational Training program cannot be funded again for at least three years.

**PLEASE NOTE; All college credits, On-Campus or Online,** must be taken from a **Regionally Accredited School**. Courses and Degrees must be transferrable to other Regionally Accredited Schools. National Accreditation is not acceptable as courses or degrees most often will not transfer.

**Satisfactory Achievement:** Students must achieve a minimum GPA of at least 2.0 each term or be placed on probation for next term. A 2<sup>nd</sup> term of less than 2.0 GPA results in student being suspended from program until the student completes a term of 2.0 GPA on their own.

**Withdrawals/Failed Classes:** Funding paid for classes withdrawn from after final drop date will be held out of next terms funding. Also, classes retaken due to failure or an undesirable grade will not be paid for unless there are extenuating circumstances beyond student's control.

**Education Funding Not Available** for 2<sup>nd</sup> Bachelors, Masters or Doctorate if tribal funds were used to help complete the first degree. Tribal members completing a degree may pursue the next degree if desired.

**Dual Enrolled High School Students:** Funding available for core classes, i.e. Math, Science, Composition, History, Psychology. No electives. Graduation Award: Graduating with a Bachelor's, Master's, or Doctorate will earn student \$1000 by submitting copy of Diploma.

**Grade Incentive:** Earning an "A" average(3.8-4.0) in 15 or more cr. hours with at least four courses of solids will earn an award of \$1000 and a "B" average with same criteria will earn \$500. Earning an "A" average(3.8-4.0) in 12 to 14 cr. hours of solids with at least four courses will earn an award of \$500. A "B" average earned with same criteria will earn an award of \$250. Vocational Training and short term classes do not qualify.

**Scholarship Suspended** if false or misleading information is submitted or if scholarship accepted that is funded by another Tribe.